

Microsoft Excel 97

Course Level	:	Advanced
Course Duration	:	1 day
Prerequisites	:	Attendance on Intermediate course or equivalent experience



- ▼ Course Content
- Course Objectives
- Revision Exercise
- Styles
 - What is a Style?
 - Creating Styles
 - Using styles from other sheets
- Creating Templates
- Creating Autotemplates
- Importing data
- What If Tables
- Goal Seek
- Graphical Goal Seek
- The Solver
 - What is the Solver?
 - Solving a problem
 - Solver Reports
- The Scenario Manager
 - What is the Scenario Manager?
 - Creating Scenarios
 - Using Scenarios
- Customising Excel
- Auditing and Security
 - What are Shared Workbooks?
 - Password Protection
 - Auditing Tools
- Data Consolidation
- Workshop